

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, November 13, 2007**

**10:00 a.m.**

**Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Greg Newman	Reeve
Walter Sarapuk	Deputy Reeve
Peter Braun	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Ed Froese	Councillor
Bill Neufeld	Councillor
Raymond Toews	Councillor
Stuart Watson	Councillor
Lisa Wardley	Councillor

**ABSENT:**

**ADMINISTRATION:**

William (Bill) Kostiw	Chief Administrative Officer
Carol Gabriel	Executive Assistant
Joulia Whittleton	Director of Corporate Services
John Klassen	Director of Environmental Services
Mark Schonken	Director of Public Works & Agriculture
Jason Gabriel	Supervisor of Emergency Operations

**ALSO PRESENT:**

Minutes of the Regular Council meeting for Mackenzie County held on November 13, 2007 at the Council Chambers in Fort Vermilion, Alberta.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Newman called the meeting to order at 10:02 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 07-11-1004 MOVED** by Deputy Reeve Sarapuk

That the agenda be adopted as amended:

- 12. e) Signage Requests (addition)
- 5. c) Mustus Energy Ltd. (deletion)

**CARRIED**

**ADOPTION OF THE  
PREVIOUS MINUTES:**

**MOTION 07-11-1005**

**3. a) Minutes of the October 24, 2007 Organizational  
Council Meeting**

**MOVED** by Councillor Wardley

That the minutes of the October 24, 2007 Organizational Council meeting be adopted as presented.

**CARRIED**

**MOTION 07-11-1006**

**3. b) Minutes of the October 25, 2007 Regular Council  
Meeting**

**MOVED** by Councillor Braun

That the minutes of the October 25, 2007 Regular Council meeting be adopted as presented.

**CARRIED**

**MOTION 07-11-1007**

**3. c) Minutes of the October 30, 2007 Special Council  
Meeting**

**MOVED** by Councillor J. Driedger

That the minutes of the October 30, 2007 Special Council meeting be adopted as presented.

**CARRIED**

**BUSINESS ARISING  
OUT OF THE MINUTES:**

**MOTION 07-11-1008**

**4. a) 2007–08 Council Meeting Dates**

**MOVED** by Councillor Watson

That the Regular Council meetings for the period November 2007 to October 2008 be scheduled as follows.

Date	Location	Time
Tuesday, November 13, 2007	Fort Vermilion	10:00 a.m.
Wednesday, November 28, 2007	Fort Vermilion	4:00 p.m.
Tuesday, December 11, 2007	Fort Vermilion	10:00 a.m.

Tuesday, January 8, 2008	Fort Vermilion	10:00 a.m.
Wednesday, January 23, 2008	Zama	2:00 p.m.
Tuesday, February 12, 2008	Fort Vermilion	10:00 a.m.
Wednesday, February 27, 2008	High Level	4:00 p.m.
Tuesday, March 11, 2008	Fort Vermilion	10:00 a.m.
Wednesday, March 26, 2008	La Crete	4:00 p.m.
Tuesday, April 8, 2008	Fort Vermilion	10:00 a.m.
Wednesday, April 23, 2008	Fort Vermilion	4:00 p.m.
Tuesday, May 6, 2008	Fort Vermilion	10:00 a.m.
Wednesday, May 28, 2008	Zama	2:00 p.m.
Tuesday, June 10, 2008	Fort Vermilion	10:00 a.m.
Wednesday, June 25, 2008	High Level	4:00 p.m.
Tuesday, July 8, 2008	Fort Vermilion	10:00 a.m.
Wednesday, July 23, 2008	La Crete	4:00 p.m.
Tuesday, August 12, 2008	Fort Vermilion	10:00 a.m.
Wednesday, August 27, 2008	Fort Vermilion	4:00 p.m.
Tuesday, September 9, 2008	Fort Vermilion	10:00 a.m.
Wednesday, September 24, 2008	Fort Vermilion	4:00 p.m.
Tuesday, October 14, 2008	Fort Vermilion	10:00 a.m.
Wednesday, October 22, 2008	Fort Vermilion	4:00 p.m.

**CARRIED**

**DELEGATION:**

**5. b) Golf Course/Condominium Development NE 15-109-19-W5M**

Del and Jane Kelly, Firesky Golf Club & Estates, Dave Arsenault and Mike Thompson from Maltais Geomatics were in attendance to present the proposed development to Council.

**MOTION 07-11-1009**

**MOVED** by Councillor Watson

That the proposed golf course/condominium development on NE 15-109-19-W5M be received for information and that

administration be instructed to prepare draft land use bylaw amendments.

**CARRIED**

**GENERAL REPORTS:**

**6. a) Municipal Planning Commission Meeting Minutes**

**MOTION 07-11-1010**

**MOVED** by Deputy Reeve Sarapuk

That the Municipal Planning Commission meeting minutes of October 12<sup>th</sup> and 23<sup>rd</sup>, 2007 be received for information.

**CARRIED**

**TENDERS:**

**8. a) None**

Reeve Newman recessed the meeting at 10:40 a.m. and reconvened the meeting at 10:48 a.m.

**COUNCIL COMMITTEE,  
CAO AND DIRECTORS  
REPORTS:**

**9. a) Council Committee Reports**

Councillor Neufeld reported on the Mackenzie Regional Governance Forum, La Crete Building Committee meeting, Fort Vermilion south drainage open house, and the meeting with the Minister of Infrastructure and Transportation.

Councillor Braun reported on the orientation workshop, meeting with the Town of High Level, operating budget meeting, Mackenzie Regional Waste Management meeting, Municipal Planning Commission meeting, EXH project meeting, La Crete Building Committee meeting, Finance Committee meeting, and the Mackenzie Regional Governance Forum.

Councillor Froese reported on the meeting with the Town of High Level, and the orientation workshop.

Reeve Newman reported on the orientation workshop, meeting with the Town of High Level, Mackenzie Regional Governance Forum, La Crete Building Committee meeting and the Fort Vermilion south drainage open house.

Deputy Reeve Sarapuk reported on premiers dinner in Grande Prairie, REDI meeting – ethanol project, meeting with the Town of High Level, and the Mackenzie Regional Governance Forum.

Councillor J. Driedger reported on the orientation workshop,

meeting with the Town of High Level, operating budget meeting, Fort Vermilion south drainage open house, and the Mackenzie Library Board meeting.

Councillor Toews reported on the tour of Zama, and the Finance Committee meeting.

Councillor Wardley reported on the Zama Recreation Board.

Councillor Watson reported on the meeting with the Town of High Level, Mackenzie Regional Waste Management, Finance Committee meeting, and the Mackenzie Regional Governance Forum.

Councillor D. Driedger reported on the Agriculture Land Task Force meetings, and the Regional ASB conference.

**MOTION 07-10-1011**

**MOVED** by Councillor Watson

That Reeve Newman, Councillor Neufeld, and Councillor Watson be authorized to attend the meeting with the Minister of Tourism, Parks, Recreation and Culture on November 21, 2007.

**CARRIED**

**MOTION 07-11-1012**

**MOVED** by Councillor Neufeld

That the Council Committee verbal reports be accepted as information.

**CARRIED**

**DELEGATIONS:**

**5. a) Blue Hills Community School Grade 4/5 Class**

A presentation was made by the grade 4/5 class from Blue Hills Community School regarding their recycling project. The grade 6 class was also in attendance to observe the Council meeting and ask questions of Council as they are studying local government.

**CORPORATE  
SERVICES:**

**10. a) Policy FIN010 Financial Reports**

**MOTION 07-11-1013**

**MOVED** by Councillor Neufeld

That FIN010 Financial Reports policy be amended as presented.

**CARRIED**

**OPERATIONAL  
SERVICES:**

**12. a) Winter Maintenance Flags**

**MOTION 07-11-1014**

**MOVED** by Councillor Watson

That the \$9,200 over expenditure for the road maintenance flags be authorized with funding coming from the general operating reserve.

**CARRIED**

**PLANNING,  
EMERGENCY, AND  
ENFORCEMENT  
SERVICES**

**11. b) Bylaw 656/07 – Land Use Bylaw Amendment to Rezone a One Mile Radius Around Plan 0021068, Lots 2, 4 & 5 from Agricultural District 1 (A1) to Direct Control District 1 (DC1) (High Level Rural)**

**MOTION 07-11-1015**

**MOVED** by Deputy Reeve Sarapuk

That first reading be given to Bylaw 656/07 being a Land Use Bylaw amendment to rezone all subject parcels within a one mile proximity of Plan 0021068, Lot 2, Lot 4 and Lot 5 from Agricultural District 1 "A1" to Direct Control District 1 "DC1".

**CARRIED**

Reeve Newman recessed the meeting at 12:00 p.m. and reconvened the meeting at 12:49 p.m.

**PUBLIC HEARING:**

**7. a) Bylaw 653/07 Land Use Bylaw Amendment to Rezone Part of SW 18-116-05-W6M and SE 13-116-06-W6M from Forestry District 1 (F) to Direct Control District 3 (DC3) (Zama Rural)**

Reeve Newman called the public hearing for Bylaw 653/07 to order at 1:05 p.m.

Reeve Newman asked if the public hearing for proposed Bylaw 653/07 was properly advertised. William Kostiw, Chief Administrative Officer, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Newman asked the Development Authority to outline the proposed Land Use Bylaw Amendment. William Kostiw, Chief Administrative Officer, presented the Development Authority's submission and indicated that first reading was given on October

10, 2007.

Reeve Newman asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Newman asked if any submissions were received in regards to proposed Bylaw 653/07. No submissions were received.

Reeve Newman asked if there was anyone present who would like to speak in regards to the proposed Bylaw 653/07. Rhonda Rudnitski, Environment, Health and Safety Manager with Newalta commented on their proposed Land Use Bylaw Amendment.

Reeve Newman closed the public hearing for Bylaw 653/07 at 1:08 p.m.

**MOTION 07-11-1016**

**MOVED** by Councillor Braun

That second reading be given to Bylaw 653/07 being a Land Use Bylaw amendment to rezone Part of SW 18-116-05-W6M and Part of SE 13-116-06-W6M from Forestry District "F" to Direct Control District 3 "DC3".

**CARRIED**

**MOTION 07-11-1017**

**MOVED** by Councillor Wardley

That third reading be given to Bylaw 653/07 being a Land Use Bylaw amendment to rezone Part of SW 18-116-05-W6M and Part of SE 13-116-06-W6M from Forestry District "F" to Direct Control District 3 "DC3".

**CARRIED**

**MOTION 07-11-1018**

**MOVED** by Councillor Braun

That Development Permit 233-DP-07 in Zama be approved as presented.

**CARRIED**

**9. b) CAO & Director Reports**

**MOTION 07-11-1019**

**MOVED** by Councillor Neufeld

That the Tompkins ice bridge contractor be given a deadline of one week to qualify his tender at which time administration will be authorized to go to the next qualifying tender.

**CARRIED**

**MOTION 07-11-1020**

**MOVED** by Councillor Watson

That the Director of Corporate Services, Director of Public Works & Agriculture, Director of Environmental Services, Supervisor of Emergency Operations, and the Chief Administrative Officer reports be accepted for information.

**CARRIED**

**CORPORATE  
SERVICES:**

**10. b) Policy FIN024 Electronic Signatures**

**MOTION 07-11-1021**

**MOVED** by Councillor Wardley

That policy FIN024 Electronic Signatures be referred to the Finance Committee.

**CARRIED**

**10. c) Establishment of US Funds Bank Sub-Account**

**MOTION 07-11-1022**

Requires 2/3

**MOVED** by Councillor Toews

That the Chief Administrative Officer be authorized to open a US funds sub-account under the existing County's bank account with the ATB Financial for the purpose of depositing the unused \$205,000 US draft including permission to term-deposit the funds as per the Municipal Government Act.

**CARRIED**

**10. d) Outstanding Rent for Plan 882-1687, Block 1, Lot 1  
(Zama)**

**MOTION 07-11-1023**

**MOVED** by Councillor Braun

That invoice 5702 be reduced by \$2,570 and that the sale of Plan 882-1687, Block 1, Lot 1 (Zama) be finalized subject to the retroactive lease payments of \$1,685/annum for this property from the 2003-2004 to 2006-2007 lease years.



**CARRIED**

**10. e) Grant Applications**

**MOTION 07-11-1024**

**MOVED** by Councillor Watson

That Mackenzie County only applies for resource road funding for municipal owned roads.

**CARRIED**

**MOTION 07-11-1025**

**MOVED** by Councillor Wardley

That administration send a letter to Husky confirming previously committed funds for Husky Road to be available in 2008.

**CARRIED**

**MOTION 07-11-1026**

**MOVED** by Councillor Toews

That the grant applications for 2007-08 be received for information.

**CARRIED**

Reeve Newman recessed the meeting at 2:11 p.m. and reconvened the meeting at 2:30 p.m.

**10. f) Mackenzie Housing Subdivision and 45<sup>th</sup> Street Reconstruction**

**MOTION 07-11-1027**

**MOVED** by Councillor Braun

That the capital budget amendment for the Mackenzie Housing subdivision and 45<sup>th</sup> street reconstruction project in Fort Vermilion be tabled to after the tender opening.

**CARRIED**

**10 g) Rural Matters Conference 2008**

**MOTION 07-11-1028**

**MOVED** by Councillor Braun

That Council be authorized to attend the Rural Matters conference in Edmonton on July 5 – 8, 2008.

**CARRIED**

**10. h) Zama Post Office**

**MOTION 07-11-1029**

**MOVED** by Councillor Wardley

That the County assist Canada Post in facilitating an open house in Zama in the new year.

**CARRIED**

**MOTION 07-11-1030**

**MOVED** by Councillor Wardley

That administration look at options for the continuation of postal service in Zama.

**CARRIED**

**10. i) Appointments of Members at Large to County Boards/Committee**

**MOTION 07-11-1031**

**MOVED** by Councillor Wardley

That the following members at large be appointed to the **Agriculture Service Board** for the period November 13, 2007 to October 2010:

Richard Marshall

Joe Peters

Eric Jorgensen

**CARRIED**

**MOTION 07-11-1032**

**MOVED** by Councillor Watson

That the following members at large be appointed to the **Assessment Review Board** for the period November 13, 2007 to October 2008.

Eric Jorgensen (alternate)

**CARRIED**

**MOTION 07-11-1033**

**MOVED** by Councillor Neufeld

That the following members at large be appointed to the **Subdivision and Development Appeal Board** for the period November 13, 2007 to October 2008 and alternating members according to appeal location.

Daryl Zielsdorf

Richard Marshall  
Wally Schroeder

**CARRIED**

**MOTION 07-11-1034**      **MOVED** by Councillor Toews

That the following members at large be appointed to the  
**Mackenzie Library Board** for the period November 13, 2007 to  
October 2010.

Lorraine Peters

**CARRIED**

**MOTION 07-11-1035**      **MOVED** by Councillor Neufeld

That the following members at large be appointed to the **Rural  
Water Services Board** for the period November 13, 2007 to  
October 2010.

Richard Marshall

**CARRIED**

**MOTION 07-11-1036**      **MOVED** by Councillor Toews

That the following members at large be appointed to the **Fort  
Vermilion FCSS Advisory Committee** for the period January 1,  
2008 to December 31, 2008.

Donna Guitard  
Cheryl Lizotte  
Eric Jorgensen  
Anne Martens  
Hali Ward  
Cindy Crichton  
Corrine Card

**CARRIED**

**MOTION 07-11-1037**      **MOVED** by Councillor Froese

That all ballots be destroyed.

**CARRIED**

**10. j) Town of High Level Agreement**

**MOTION 07-11-1038**      **MOVED** by Councillor Braun

That the 2002–2007 agreements with the Town of High Level be accepted and that the fire agreement be split.

**CARRIED**

**MOTION 07-11-1039**

**MOVED** by Councillor Neufeld

That the draft inter-municipal Negotiating Committee Terms of Reference be referred to the Municipal Services Agreement Committee for ratification.

**CARRIED**

**MOTION 07-11-1040**

**MOVED** by Councillor Braun

That Councillor Watson, Councillor J. Driedger, and Reeve Newman be appointed to the Municipal Services Agreement Committee.

**CARRIED**

**10. k) Highway 88**

**MOTION 07-11-1041**

**MOVED** by Councillor D. Driedger

That the Highway 88 report be received for information.

**CARRIED**

**10. l) Business Plan**

**MOTION 07-11-1042**

**MOVED** by Councillor Wardley

That the 2008–2010 Business Plan for Mackenzie County be approved as amended and that the statistical information be updated as received.

**CARRIED**

**10. m) Organizational Chart**

**MOTION 07-11-1043**

**MOVED** by Councillor Froese

That the organizational chart be tabled to January 2008.

**CARRIED**

**10. n) Information/Correspondence**

**MOTION 07-11-1044**

**MOVED** by Councillor Braun

That the information/correspondence items be accepted for information purposes.

**CARRIED**

Reeve Newman recessed the meeting at 3:32 p.m. and reconvened the meeting at 3:43 p.m.

**PLANNING,  
EMERGENCY, AND  
ENFORCEMENT  
SERVICES:**

**11. a) Bylaw 652/07 – Land Use Bylaw Amendment to Rezone Part of NW 19-109-19-W5M from Agricultural District 1 (A1) to Rural Industrial District 1 (RI1) (High Level Rural) (Inter-municipal Development Plan Corridor)**

**MOTION 07-11-1045**

**MOVED** by Councillor Watson

That Bylaw 652/07 being a Land Use Bylaw amendment to rezone Part of NW 19-109-19-W5M from Agricultural Industrial District 1 “A1” to Rural Industrial District 1 “RI1” be tabled for further information.

**CARRIED**

**11. c) Bylaw 657/07 Fee Schedule**

**MOTION 07-11-1046**

**MOVED** by Councillor Froese

That first reading be given to Bylaw 657/07 being a fee schedule bylaw to amend development permit application fees for application made after construction has commenced to one percent of market value.

**CARRIED**

**MOTION 07-11-1047**

**MOVED** by Councillor Watson

That second reading be given to Bylaw 657/07 being a fee schedule bylaw to amend development permit application fees for application made after construction has commenced to one percent of market value.

**CARRIED**

**MOTION 07-11-1048**

Requires unanimous

**MOVED** by Councillor Wardley

That consideration be given to go to third reading of Bylaw 657/07, being a fee schedule bylaw to amend development permit application fees for application made after construction has commenced to one percent of market value, at this meeting.

**DEFEATED**

**11. d) Waterfront Cottage Development**

Reeve Newman left the meeting at 4:15 p.m.

**MOTION 07-11-1049**

**MOVED** by Councillor Neufeld

That a letter be sent to Alberta Sustainable Resource Development requesting to enter into a lease agreement for waterfront cottage development at Wadlin Lake.

**CARRIED**

**11. e) Urban Expansion for the Hamlet of Zama**

**MOTION 07-11-1050**

**MOVED** by Councillor Braun

That administration negotiate the purchase of Public Land with Alberta Sustainable Resource Development for the future urban expansion for the Hamlet of Zama.

**CARRIED**

**11. f) MPC Member Honorarium for Meeting/Open House Attendance**

Reeve Newman rejoined the meeting at 4:29 p.m.

**MOTION 07-11-1051**

**MOVED** by Councillor Froese

That the Municipal Planning Commission member who attended both the MPC meeting and Open House on September 18, 2007 receive \$75.00 for his attendance at the Open House.

**CARRIED**

**11. g) Municipal Parks Bylaw 506/05**

**MOTION 07-11-1052**

**MOVED** by Councillor Wardley

That the Municipal Parks Bylaw be referred to the Parks & Recreation Committee.

**CARRIED**

**11. h) Fire Smart Community Grant – Zama**

**MOTION 07-11-1053**

**MOVED** by Councillor Wardley

That the Zama Fuel Break project be tabled to the next meeting for more information.

**CARRIED**

Reeve Newman recessed the meeting at 4:45 p.m. and reconvened the meeting at 4:51 p.m.

**OPERATIONAL  
SERVICES:**

**12. b) Signage – Peter Fehr’s Subdivision**

**MOTION 07-11-1054**

**MOVED** by Councillor Froese

That the sign package for Peter Fehr’s subdivision be accepted as presented.

**CARRIED**

**12. c) Boyer Gas Line Installation Request**

**MOTION 07-11-1055**

**MOVED** by Councillor Toews

That Council approve the request from Beaver First Nation and their joint venture partners to install a four inch gas line on a County right-of-way at no cost to the County, subject to the signing of a development agreement with all parties.

**CARRIED**

**12. d) County Gravel for Projects**

**MOTION 07-11-1056**

**MOVED** by Councillor J. Driedger

That future County projects be tendered with the option that the County may supply the gravel as part of the tender, which will be at the County’s discretion and price.

**CARRIED**

**12. e) Signage Requests**

**MOTION 07-11-1057**  
Requires Unanimous

**MOVED** by Councillor Toews

That a yield sign be placed at the Fort Vermilion Airport intersection and that engine brake signs be placed at the major entrances to Fort Vermilion.

**CARRIED UNANIMOUSLY**

**MOTION 07-11-1058**

**MOVED** by Councillor Wardley

That the Mackenzie Housing Subdivision and 45<sup>th</sup> Street Reconstruction project tender closing date be changed to November 28<sup>th</sup> at 1:00 p.m. at the Fort Vermilion office.

**CARRIED**

**IN CAMERA SESSION:**

**MOTION 07-11-1059**

**MOVED** by Councillor Braun

That consideration be given to move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 5:06 p.m.

- 13. a) Personnel
- 13. b) Special Projects
- 13. d) Tompkins Ferry
- 13. e) Legal Update

**CARRIED**

**MOTION 07-11-1060**

**MOVED** by Councillor Froese

That Council move out of camera at 6:00 p.m.

**CARRIED**

**13. d) Tompkins Ferry**

**MOTION 07-11-1061**

**MOVED** by Councillor Watson

That administration advise Alberta Infrastructure and Transportation that Mackenzie County is not interested at this



time in operating the Tompkins Ferry.

**CARRIED**

**13. e) Legal Update**

**MOTION 07-11-1062**

**MOVED** by Councillor Wardley

That the legal update be received for information.

**CARRIED**

**NEXT MEETING DATE:**

**14. a) Regular Council Meeting**

Regular Council Meeting  
Wednesday, November 28, 2007  
4:00 pm  
Council Chambers, Fort Vermilion, AB

**ADJOURNMENT:**

**15. a) Adjournment**

**MOTION 07-11-1063**

**MOVED** by Councillor D. Driedger

That the Regular Council meeting be adjourned at 6:05 p.m.

**CARRIED**

These minutes will be presented to Council for approval on Wednesday, November 28, 2007.

(signature on file)  
Greg Newman, Reeve

(signature on file)  
Carol Gabriel, Executive Assistant